

# Holy Family PTO

## Pre-Paid Gift Card (SCRIP) Order Form

1. All orders must be accompanied by a check or money order made payable to Holy Family PTO. Please do not send cash.
2. If your check is returned because of non-sufficient funds, you will be charged a \$25 fee payable to Holy Family PTO.
3. Pre-paid cards are purchased on your behalf and are not returnable.
4. When you receive your cards, open your order and verify its accuracy. In the unlikely event you should find a discrepancy, you must contact Ann French at 607-337-2207 within 5 days.
5. Pre-paid cards are the same as cash, and should be handled accordingly. Holy Family PTO will not be responsible for cards that are lost, stolen or misplaced while in your possession.
6. Your signature is required below before certificates will be released to your child. Holy Family PTO accepts no responsibility for cards delivered in this manner.

*I have read and understand the policies and guidelines listed above, and I agree to abide by these policies.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**First Name**

**Last Name**

**Street Address**

**City/State/Zip**

**Phone**

**Email Address**

**Child's Name/Grade/Teacher (If Applicable)**

Retailer	Denomination	Quantity	Standing Order		Total \$ Amount
			1st	15th	
<b>TOTAL AMOUNT</b>					

**Delivery Options for your order:**

- Send home with my child who is a student at Holy Family School.  
(Orders received at HFS by noon on Thursday will be sent home Friday in your child's backpack.)
- I will pick up my gift cards in the HFS office. Date: \_\_\_\_\_
- I will pick up my order at Hayes Office Products. Date: \_\_\_\_\_

Send orders with your Child to the HFS Office or Mail to:

Holy Family School  
Attn: Ann French  
17 Prospect St.  
Norwich, NY 13815